

TRINITY METRO ADA APPEAL FORM

Appeals of a final decision must be filed within 10 business days after receipt of a final decision letter. To make an appeal, complete this form and submit it to:

ATTN: Vice President/COO of Bus and Paratransit
Trinity Metro
801 Grove St.
Fort Worth, TX 76102

You may also email the completed form to compliance@ridetm.org.

A. APPELLANT INFORMATION

NAME _____

DAYTIME PHONE _____

EMAIL ADDRESS _____

MAILING ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____

ACCESSIBLE FORMAT REQUIREMENTS (IF APPLICABLE)

LARGE PRINT TDD AUDIO TAPE OTHER: _____

B. PRIMARY/THIRD PARTY INFORMATION

IF YOU ARE FILING THIS APPEAL ON YOUR OWN BEHALF, CONTINUE TO SECTION C.

NAME _____

RELATIONSHIP TO APPELLANT _____

PLEASE PROVIDE A BRIEF EXPLANATION FOR FILING ON BEHALF OF APPELLANT:

HAVE YOU OBTAINED PERMISSION FROM THE AGGRIEVED PARTY TO FILE ON BEHALF OF THEM? YES NO

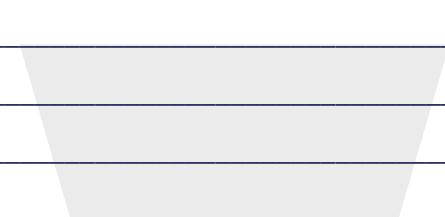


801 Grove Street | Fort Worth, Texas 76102 | 817.215.8700 | RIDETRINITYMETRO.org

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C. APPEAL REASONS

I believe the Final Decision rendered in this matter should be reviewed because:



D. COMPLAINT FILING CONTACTS

HAVE YOU FILED THIS COMPLAINT WITH ANY OTHER LOCAL, STATE OR FEDERAL AGENCY OR COURT? YES NO
IF YES, CHECK ALL THAT APPLY: LOCAL AGENCY STATE AGENCY FEDERAL AGENCY STATE COURT FEDERAL COURT

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|---|------------------------------------|-------|----------|
| NAME OF AGENCY/COURT CONTACT | TITLE/ROLE OF AGENCY/COURT CONTACT | | |
| CONTACT PHONE | NAME OF COURT/AGENCY | | |
| MAILING ADDRESS (IF UNKNOWN, LEAVE BLANK) | CITY | STATE | ZIP CODE |

YOU MAY ATTACH ANY WRITTEN MATERIALS OR OTHER INFORMATION YOU THINK IS RELEVANT TO YOUR APPEAL

APPELLANT'S SIGNATURE _____ **DATE** _____



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PLEASE EMAIL THE COMPLETED FORM TO:
COMPLIANCE@RIDETM.ORG

OR MAIL TO:
ATTN: VICE PRESIDENT/COO OF BUS AND PARATRANSIT
TRINITY METRO
801 GROVE ST.
FORT WORTH, TX 76102

OFFICE USE ONLY

JURISDICTION:
ON OR BEFORE 90 DAYS POST EVENT

APPEAL:
10 DAYS POST RECEIPT DATE OF CLOSURE LETTER OR
LETTER OF FINDING

CLOSURE:

- 1 – CLOSURE LETTER
- 2 – LETTER OF FINDING
- 3 – ADMINISTRATIVE (FC)
- 4 – ADMINISTRATIVE (CW)

